

## MINUTES

October 26, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 26th day of October, 2009, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Brockman, Melinda Duke, Brenda Wakeman, James Tyree, Joe Lester, David Tinsley, Deborah VanWye, Denise Ellison, Andrew Knittle, Shari Kinney, Carla Hale, Julia Curry, Bobby Collins and Susan Moffat.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of October 19, 2009.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, due to so many line items, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1437 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from November 5, 2009 and ending on February 4, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

<b>CLEVELAND COUNTY BID SUMMARY</b>						
<b>List of Individual Bidders</b>						
	<b>Gery-Williams Energy Corporation</b>	<b>Paving Materials, Inc.</b>	<b>Asphalt &amp; Fuel Supply, LLC</b>	<b>Vance Bros</b>	<b>Ergon Asphalt &amp; Emulsions, Inc.</b>	
BID: #HWY-1437	1	2	3	4	5	
DEPT: Commissioner's						
DATE OPENED: 10-26-09						
						<b>Awarded To:</b>
Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners.						Tabled on 10-26-09
The bid term will be from November 05, 2009 thru February 04, 2010						
Contact Person:	Jason Milacek	Kenny Kraft	Matt Roberts	Steve Hoskins	Johnny Roe	
Title:	_____	Plant Manager	Sales	Branch Manager	Area Sales Manager	
Address	1207 Sovereign Row OKC, OK 73108	200 Industrial Blvd. Moore, OK 73160	4200 E. Skelly Drive, Ste 600 Tulsa, OK 74135	3306 E 11th St., Ste A Tulsa, OK 74008	3301 S/W Koch St. Lawton, OK 73505	
Telephone Number:	405-945-0064	405-596-6659	918-488-1339	405-427-1389	405-595-9073	
Fax Number:	405-945-0067	405-793-9989	918-523-7089	405-427-8446	580-536-0684	
NON-COLLISION AFFIDAVIT:	Yes	Yes	Yes	Yes	Yes	

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1438 – Roof Repair located at the Alan J. Couch Center, 1650 W. Tecumseh Road, Norman, Oklahoma.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following pages:

# CLEVELAND COUNTY BID SUMMARY

## List of Individual Bidders

	Sooner Carpet Cleaning Inc.	Affordable Const. Co.	Crawford Roofing, Inc.	Oklahoma Roofing & Sheet Metal, Inc.	L.G Construction Co., Inc.	
BID: #FB-1438	1	2	3	4	5	
DEPT: Commissioners						
DATE OPENED: 10-26-09						
<b>List of Individual Items</b>						<b>Awarded To:</b>
Roof Repair located at the Alan J. Couch Center, 1650 W. Tecumseh Road, Norman, Oklahoma.						Tabled on 10-26-09
On-Site Inspection Made?	Yes	Yes	Yes	Yes	Yes	
Approx. Starting Date:	Jan. 2010	11/16/09	15 days	11/09/09	Option #2 - Between Nov. 1st & 15th, 2009	
Approx. Ending Date:	Jan. 2010	12/11/09	30 days	01/20/10	Jan 15th, 2010	
					Option #1 - 30 days	
<b>Option #1:</b>						
<b>Roof Repair in designated Areas</b>						
<b>Bid Price:</b>	\$23,200.00	No Bid	\$24,700.00	\$12,957.00	\$16,250.00	
<b>Option #2:</b>						
<b>Completely replacing entire roof with a new roof:</b>						
<b>Bid Price:</b>	\$175,450.00	\$59,500.00	\$198,970.00	\$145,439.00	\$97,875.00	
Exceptions:	<p><b>Option 3:</b> Roof overlay (coresample indicates this is a viable option) Install asphalt primer to all roof surfaces. Install diamondshaped tapered insulation in drain areas to prevent ponding. Strip existing modified bitumen from perimeter metal edge flashing and prime. Install white granulated modified bitumen embedded in hot asphalt. Install new lead flashings. Buildup low areas w/tapered insulation. Clean roof &amp; remove debris. <b>Price</b> <b>\$123,625.00</b></p>	<p>All specifications are outlined on the included proposed material &amp; installation document which is enclosed within this bid packet</p>	<p>Option #2 (1) Tear off the existing roof down to the metal deck. (2) Mechanically attach 15" ISO insulation. (3) Over the insulation mop one layer of 1/2" DensDeck using hot asphalt. (4) Mop one layer of TPO Fleeceback using hot asphalt. (5) Install new flashing behind the existing cap metal.</p>	<p>No disconnecting or reconnecting of gas pipe, mechanical equipment, or satellite. No wood or work at the standing seam metal roofs.</p>	<p>Furnish &amp; install one vented base sheet, sprinkled with type 3 asphalt. Over base sheet, furnish and install one SBS modified cap sheet, fully adhered with type 3 asphalt. Flash all base flashing, counter flash all base flashing. New type 3 asphalt. Flash all base flashing, counter flash all base flashing. New edge metal to match existin. New plumbing flashing and heater flashing.</p>	

# CLEVELAND COUNTY BID SUMMARY

## List of Individual Bidders

	Sooner Carpet Cleaning Inc.	Affordable Const. Co.	Crawford Roofing, Inc.	Oklahoma Roofing & Sheet Metal, Inc.	L.G Construction Co., Inc.	
BID: #FB-1438	1	2	3	4	5	
DEPT: Commissioners						
DATE OPENED: 10-26-09						
<b>List of Individual Items</b>						
Roof Repair located at the Alan J. Couch Center, 1650 W. Tecumseh Road, Norman, Oklahoma.						
Exceptions:						<p><b>*Note:</b> The crickets will provide better drainage at the drains, but will not totally get the water off due to the locations of drains. The water left on the roof after drainage should be gone within 24 to 48 hours.</p>
						*Time to complete-90 days for re-roof due to weather.
						*Repair bid is for 9 areas specified only.
Warranty:	10 Year	(15) yr. Labor & Material	Option #1 - One Year	Manufacturer's ten (10) year NDL Warranty	Ten year manufacturer's warranty on new roof.	
			Option #2 - Ten Years		One year warranty on repair.	
Contact Person:	Randy Bacon	Robby Collins	Mike Crawford	Fred Whitener	Lindsey A. Gay	
Title:	Construction Supervisor	Sales Representative	CEO	Maintenance Manager	President	
Address:	PO Box 188 Norman, OK 73070	230 E. Tonhawa St. Norman, OK 73069	PO Box 1496 Chickasha, OK 73023	1708 S. Lowry Oklahoma City, OK 73129	5940 Epperly Drive OKC, OK 73135	
Telephone Number:	405-329-8999	405-366-7113	405-224-8763	405-670-1429	405-672-9100	
Fax Number:	405-329-8971	405-366-7399	405-224-3739	405-670-6053	405-672-5604	
NON-COLLUSION AFFIDAVIT:	Yes	Yes	Yes	Yes	Yes	
PA-102(1982)						

George Skinner moved, seconded by Rusty Sullivan, to approve the Agreements between the Cleveland County Health Department and Shred-It for shredding services at the Norman and Moore Offices. The agreement will begin October 1, 2009 through September 30, 2010.

- a. Norman location - \$7.35 per security console – \$89.25 minimum per service – Service will be every 2 weeks.
- b. Moore location - \$7.35 per security console - \$89.25 minimum per service – Service will be every 4 weeks.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Renewal Copier Maintenance Agreement between the Cleveland County Election Board and Sooner Copy Machines for a Sharp MX-3501N Copier, S/N #7503852221. Monthly cost per copy is \$.01 for black and white copies and \$.068 per copy for color copies, beginning October 9, 2009 through October 8, 2010. Parts, Drums, Toner and Labor are included in this agreement. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution that the Board of County Commissioners of Cleveland County requests the CED4 CIRB Committee to include the following county road or bridge projects in the CIRB Program five-year construction plan for the counties located in the geographical boundaries of Oklahoma Department of Transportation Division Three member counties as follows:

- a. Project #1 – Etowah Road – 6-miles
- b. Project #2 – NS325 near Needmore/156<sup>th</sup> Avenue (5 miles)
- c. Project #3 – Slaughterville Road (5 miles)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve agreement between Cleveland County Fairboard and the Norman Youth Soccer Association for a real estate lease for youth sports activities for one year commencing October 23, 2009.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution to remove four-bridges from the County Inventory as follows:

- a. NBI #16265
- b. NBI #06693
- c. NBI #00134
- d. NBI #01231

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Cash Fund Appropriations:

a. Sheriff's Service Fee Fund	\$ 50,409.95
b. Sheriff's Commissary Fee Fund	684.08
c. Sheriff's Courthouse Security Service Fee Fund	4,018.05
d. Sheriff's Jail Fund	6,451.36
e. Sheriff's Revolving Fund	12,273.00
f. Sheriff's Federal Share Revenue Fund	917.32
g. Treasurer's Certification Fee Fund	5,655.00
h. County Clerk's Lien Fee Fund	3,135.22
i. County Clerk's Preservation Fee Fund	24,261.64
j. Court Clerk's Revolving Fund	14,305.28
k. Fair Board Fund	12,196.00
l. Bridge Capital Improvement	102.20
m. Highway Unrestricted	435,404.63
n. Commissioner's Building Fund	95.52
o. Assessor's Revolving Fund	547.75
p. Child Abuse Prevention Fund	57.60
q. D.A. Incarceration Costs Fund	327.22
r. Sales Tax Fund	547,704.46
s. Drug Court Revolving Fund – Adult	1,891.60

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Cash Fund Appropriations Lapsed Balances:

a. Sheriff's Service Fee Fund	\$ 15,027.36
b. Sheriff's Commissary Fee Fund	4,066.07
c. Sheriff's Federal Share Revenue Fund	6,492.00
d. Sheriff's Jail Fund	2,025.94
e. Sheriff's Revolving Fund	12,650.14
f. Sheriff's D.A.R.E. Program	.30
g. Treasurer's Certification Fee Fund	788.02
h. Highway Unrestricted Fund	886,852.78
i. County Clerk's Lien Fee Fund	22.85
j. County Clerk's Preservation Fund	841.89
k. Fair Board Fund	20,768.01
l. S.T.O.P. Violence Against Women Grant Fund	7.48

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

a. General Fund		
10-2243 – B2B	ACOG	\$ 250.00
10-2244 – B2A	77 Collision Repair	1,000.00
10-2255 – B2A	ADI	2,785.32
10-2257 – SM2	Home Depot Credit Services	2,500.00
10-2258 – SM2	Xpedx – Oklahoma City	3,000.00
10-2259 – SM2	Chemsearch	2,500.00
b. Highway Fund		
10-2245 – T2A	C&M Distributing Company	500.00
10-2248 – T2A	O’Reilly Automotive	2,000.00
10-2250 – T2A	Whitton Supply Company	500.00
10-2274 – T2A	Southwest Trailers & Equipment	1,000.00
10-2275 – T2A	Perfection Equipment Company	1,000.00
10-2276 – T2A	Fleet Pride	1,000.00
10-2280 – T2A	Crossland’s A&A Rent-All	800.00
10-2293 – T2A	Weldon Parts, Inc.	1,500.00
10-2294 – T2A	UniFirst	1,500.00
10-2298 – T2A	C.L. Boyd Company, Inc.	1,250.00
10-2304 – T2A	T & W Tire	2,500.00
10-2305 – T2A	Moyers Factory Warehouse, Inc.	1,000.00
10-2306 – T2A	BNB Technology Networking	750.00
c. Fair Board		
10-2291 – FF2	Sooner Copy Machines	300.00
d. Sheriff’s Commissary Fund		
10-2279 – CFBC2	Keefe Commissary Network	4,000.00
e. Sheriff’s Jail Fund		
10-2310 – CFBJ2	Pott. Co. Public Safety Ctr. Trust	1,500.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-3713 – B2A-100	10-0304 – MD2
09-4212 – B2A-500	
	10-1341 – CFBJ2
10-0367 – SM2	
10-0425 – B2A	10-0251 – FF2
10-0323 – T2A	

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$ 573,634.72
b. Highway Fund	101,044.27
c. Health Fund	205,205.86
d. Sheriff Commissary Fund	1,296.00
e. Sheriff Jail Fund	6,948.06
f. Sheriff Revolving Fund	7,467.74
g. County Clerk Preservation Fund	10,492.34
h. Drug Court Revolving Adult Fund	228.62
i. STOP Violence Against Women Fund	1,945.76
j. Fair Board Fund	7,959.26

FY 08/09

a. General Fund	\$ 12,858.20
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The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Cleveland called for miscellaneous discussion.

Carla Hale and Julia Curry updated the Board on the Oklahoma Court Services Community Service Program. Ms. Hale talked about past projects the program had completed and asked the Board if they knew of any new projects the program could take on to notify her.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk's Note: Agenda was posted on 10-23-09 @ 8:30 a.m.)